



# THE UNIVERSITY OF WINNIPEG

## APPLIED COMPUTER SCIENCE

**Course Number: ACS-2814-001, 072L, 073L**

**Course Name: Applications of Database Systems**

### 1 Instructor Information

Instructor:	Jeanette Bautista		
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Website:	<a href="http://faculty.acs.uwinnipeg.ca/ibautista/">http://faculty.acs.uwinnipeg.ca/ibautista/</a>		
Office Hours:	Thursdays	5:30 – 6:30 pm	Office: 3C08B
Class Meeting Time:	Tuesdays/Thursdays	4:00 – 5:15 pm	Room No: 3D01
Lab Time - Sec 072L:	Fridays	12:15 – 1:30 pm	Room No: 3D03
- Sec 073L:	Fridays	1:30 – 2:45 pm	Room No: 3D03

### 2 Important Dates

1. First class: Thursday, January 4, 2018
2. First lab: Friday, January 5, 2018 (informal, to ensure access to course tools)
3. Test 1: Tuesday, January 30, 2018
4. Test 2 (Midterm): Thursday, February 15, 2018
5. Reading week: February 18 – 24, 2018 (no classes)
6. Last class: Tuesday, April 3, 2018
7. Final exam: Tuesday, April 17, 2018 1:30 pm
8. Final withdrawal date (without academic penalty): Friday, March 14, 2018.

A minimum of 20% of the work on which the final grade is based will be evaluated and available to the student before this date.

### 3 Course Objectives/Learning Outcomes

The course introduces relational databases including their use, design, development and programming using Microsoft Access and various database design tools. Examples are taken from a number of different subject areas. Specifically the course:

- Focuses on introductory issues of creating tables, indexes, relationships, forms, reports, queries, structured query language (SQL), importing/exporting data.
- Introduces database design.
- Introduces normalization and of databases.
- Emphasizes hands-on experience through classroom lectures, weekly labs, and assignments.

## 4 Evaluation Criteria

1. Labs (10 %)
  - 9 labs (equally weighted)
  - Best 8 of 9 labs will be counted
  - No late lab submissions accepted
2. Assignments (15% )
  - 4 assignments (equally weighted)
  - Assignments will be accepted up to 1 day late with a 25% penalty
  - Students need access to a computer with Microsoft Access outside of class time, lab availability will be posted
  - Database design tools are available in the labs
  - Students are responsible for backing up and protecting their work
3. Tests: Test 1 (5%) Test 2 (20%)
  - During regular class time on January 30 and February 15
  - see #4 below
4. Final Exam (50%)
  - Should illness prevent participation in a test or examination, a medical certificate from a certified physician must be supplied before any adjustments are considered.

*Students should contact the instructor as soon as possible* if extenuating circumstances require missing an assignment, test or examination.

## 5 Final Letter Grade Assignment

Historically, numerical percentages have been converted to letter grades using the following scale. However, instructors can deviate from these values based on pedagogical nuances of a particular class, and final grades are subject to approval by the Department Review Committee.

A+	90 – 100%	B+	75 – 79%	C	60 – 64%
A	85 – 89 %	B	70 – 74%	D	50 – 59%
A-	80 – 84%	C+	65 – 69%	F	below 50%

## 6 Exam Requirements

- Photo ID is required for the final exam.
- The use of computers, calculators, phones, or other electronic devices is not permitted on exams.
- Midterm and final exams are closed book.
- Unless a medical certificate is provided, no accommodation is made for missed exams.

## 7 Services for Students

Students with documented disabilities, temporary or chronic medical conditions, requiring academic accommodations for tests/exams (e.g., private space) or during lectures/laboratories (e.g., notetakers) are encouraged to contact Accessibility Services (AS) at 786-9771 or [accessibilityservices@uwinnipeg.ca](mailto:accessibilityservices@uwinnipeg.ca) to discuss appropriate options. All information about a student's disability or medical condition remains confidential <http://www.uwinnipeg.ca/accessibility>.

Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work examinations without penalty. A list of religious holidays can be found in the 2017-18 Undergraduate Academic Calendar.

All students, faculty and staff have the right to participate, learn, and work in an environment that is free of harassment and discrimination. The UW Respectful Working and Learning Environment Policy may be found online at [www.uwinnipeg.ca/respect](http://www.uwinnipeg.ca/respect) .

## 8 Misuse of Computer Facilities, Plagiarism, and Cheating

Academic dishonesty is a very serious offense and will be dealt with in accordance with the University's policies. Be sure that you have read and understood Regulations & Policies #8, in the 2017-2018 UW Undergraduate Academic Calendar available at <http://uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf>.

Additional information is available at University of Winnipeg library video tutorial "Avoiding Plagiarism" <https://www.youtube.com/watch?v=UvFdxRU9a8g>

*Avoiding Academic Misconduct* - Uploading essays and other assignments to essay vendor or essay trader sites (filesharing sites that are known providers of essays for use by others who submit them to instructors as their own work) involves "aiding and abetting" plagiarism. Students who do this can be charged with Academic Misconduct.

*Avoiding Copyright Violation* - Course materials are owned by the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the same class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also obtain instructor/presenter permission before photographing or recording slides, presentations, lectures, and notes on the board.

## 9 Required Textbook / Reading List

- Ron McFadyen, *Relational Databases and Microsoft Access*, University of Winnipeg, 2016. Available at <http://www.acs.uwinnipeg.ca/rmcfadyen/CreativeCommons/>
- Class Notes will be available at <http://courses.acs.uwinnipeg.ca/2814-001/>

## 10 Prerequisite Information

- There are no prerequisites, however there is a restriction that this course cannot be held with the former ACS-2914

## 11 List of Topics to be covered (tentative)

1. Relational databases in MS Access
  - Creating databases
    - Tables, indexes, forms, reports
  - Queries
  - Relationships and referential integrity
2. The relational model
  - Relations
  - SQL
3. Database design
  - Entity-Relationship Diagrams
    - Entities, attributes, relationships
    - Mapping to relational databases, DDL
  - Normal Forms
    - 1NF, Functional Dependencies, BCNF

*Other topics as time permits*

## 12 Additional Course Related Information

1. When it is necessary to cancel a class due to exceptional circumstances, instructors will make every effort to inform you via uwinnipeg email, as well as the departmental assistant and Chair/Dean so that class cancellation forms can be posted outside classrooms.
2. Your uwinnipeg email address will normally be used for course related correspondence.
3. Please note that withdrawing before the VW date does not necessarily result in a fee refund.
4. April 5, 2018 is the class make-up date for courses that conflict with Good Friday, March 30.
5. No classes: Feb. 18-24 Winter Mid-term reading week; Friday, March 30 (Good Friday).